

**Argyll and Bute Council**  
**Comhairle Earra-Ghàidheal Agus Bhòid**

*Customer Services*  
*Executive Director: Douglas Hendry*



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30 September 2015

**NOTICE OF MEETING**

A meeting of the **MID ARGYLL, KINTYRE & THE ISLANDS AREA COMMITTEE** will be held in the **VILLAGE HALL, CARRADALE** on **WEDNESDAY, 7 OCTOBER 2015** at **10:00 AM**, which you are requested to attend.

Douglas Hendry  
Executive Director of Customer Services

**BUSINESS**

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTE OF THE MID ARGYLL, KINTYRE AND THE ISLANDS AREA COMMITTEE - 5 AUGUST 2015** (Pages 1 - 10)
4. **PUBLIC AND COUNCILLORS QUESTION TIME**
5. **CAMPBELTOWN - JOHN MCTAGGART - CLBC COMMEMORATION PLAQUE**  
(Pages 11 - 14)  
Report by Executive Director of Development and Infrastructure Services
6. **CARRADALE COMMUNITY BUSINESS** (Pages 15 - 16)  
Update report by Chairs of Network Carradale Ltd and Carradale Harbour Enterprises Ltd.
7. **ACHA - ANNUAL UPDATE** (Pages 17 - 26)  
Update by Chief Executive, ACHA
8. **MAKI FERRY SERVICES**  
Verbal update by Commercial Director, Calmac
9. **TRANSPORT SCOTLAND**

Update by Network Manager

- 10. ROADS ISSUES & ROADS REVENUE BUDGET** (Pages 27 - 44)  
Report by Executive Director of Development and Infrastructure Services
- 11. FLOODING PROTECTION**  
Verbal update by Contracts Manager
- 12. HOLOCAUST MEMORIAL DAY** (Pages 45 - 48)  
Report by Executive Director of Customer Services
- 13. ITEM TRACKER** (Pages 49 - 54)  
For noting and updating

## **Mid Argyll, Kintyre & the Islands Area Committee**

Councillor Rory Colville (Chair)

Councillor Donald MacMillan (Vice-Chair)

Shona Barton, Area Committee Manager

Contact: Lynsey Innis, Senior Area Committee Assistant; Tel: 01546 604338

**MINUTES of MEETING of MID ARGYLL, KINTYRE & THE ISLANDS AREA COMMITTEE held in  
the COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD  
on WEDNESDAY, 5 AUGUST 2015**

**Present:** Councillor Rory Colville (Chair)

Councillor John Armour	Councillor Robin Currie
Councillor Anne Horn	Councillor Donald MacMillan
Councillor Sandy Taylor	

**Attending:** Shona Barton, Area Committee Manager  
Fergus Murray, Head of Economic Development and Strategic  
Transportation  
Audrey Martin, Projects and Renewables Manager  
Stewart Clark, Contracts Manager  
Ishabel Bremner, Economic Development Manager  
Helen Ford, CHORD Project Manager  
Antonia Baird, Community Development Officer  
Feargal De Buiteleir, CARS Officer  
Christina West, Chief Officer – Health and Social Care  
Lorraine Paterson, Head of Adult Services (West)

**1. APOLOGIES**

The Chair welcomed everyone to the meeting.

Apologies were intimated from Councillors Kelly, McAlpine and Philand.

**2. DECLARATIONS OF INTEREST**

Councillor Sandy Taylor declared a non-financial interest in item 8 (b) of the agenda (Third Sector Grants) by reason that he is Treasurer and Secretary of the Move On Mid Argyll (Mo-Ma) group, but did not consider that the interest should prevent him from taking part in consideration of the item.

The Chair, Councillor Colville declared a non-financial interest in item 16 of the agenda (Kintyre Area Development Group dispersal of remaining funds) by reason that he has a connection with the group named in the report. He left the meeting and took no part in the discussion of this item of business.

**3. MINUTE OF THE MID ARGYLL, KINTYRE AND THE ISLANDS AREA  
COMMITTEE - 3 JUNE 2015**

The Minute of the previous meeting, held on 3 June 2015 was approved as a true record.

Matters Arising:-

Councillor Currie enquired as to the position in relation to the sign as you enter the village of Craighouse on the Isle of Jura. The Contracts Manager advised

that the sign is working, however the Vodafone signal is patchy. Mr Clark advised that discussions were currently ongoing with a view to accessing a BT line, which should resolve the matter. The Chair requested that the Senior Area Committee Assistant log this issue through the Members Portal and asked that all Members be copied into the response.

Councillor Currie enquired as to the status of discussions between the Leader of the Council and the Area Chair in respect of arranging a suitable date and time for a presentation on ferry performance in the MAKI area. The Chair advised that this had not yet been actioned. Councillor Armour requested that this be dealt with as a matter of urgency as the ferry service between Campbeltown and Ardrossan was due to conclude at the end of September. The Chair agreed to speak with the Leader of the Council later in the day.

#### **4. PUBLIC AND COUNCILLORS QUESTION TIME**

Mr John Reid asked a question in relation to the sourcing of materials and associated costs in respect of the CHORD projects throughout Argyll and Bute. Mr Reid was particularly concerned over the cost of granite, which he believed would need to be sourced from India and China. He expressed concern over whether this was economically friendly. Mr Reid advised that he was aware that a tender was about to be accepted by the Council in this regard and that the works were scheduled to begin in October in Oban. He requested that the Area Committee put forward a recommendation to all Councillors asking them to give consideration to using cheaper, locally sourced materials. General discussion took place in respect of the Council's Procurement procedures, with Mr Reid expressing concern over the timescales involved. The Chair reminded Mr Reid that the MAKI Area Committee can only deal with issues in the MAKI area but requested that the Area Committee Manager pass the concerns raised by Mr Reid to the Oban, Lorn and the Isles Area Committee and to Policy and Resources Committee for their consideration.

#### **5. INTEGRATION OF HEALTH AND SOCIAL CARE**

The Committee gave consideration to a report outlining the progress on the action undertaken to establish the Argyll and Bute Health and Social Care Partnership. The report highlighted the approval of the Integration Scheme by the Scottish Government, the production of the 3 year Strategic Plan 2015/16 to 2019/20, the agreement of the new integrated management structure and the outline of the integrated budget for the new Health and Social Care Partnership to manage from 1 April 2016. General discussion took place in respect of interim arrangements, care in the community, partnership working, IT infrastructure, the sharing of information in a safe and appropriate way, the involvement and education of young persons and engagement with the Third Sector Interface and other Third Sector organisations.

#### **Decision**

Members agreed to note the contents of the report.

(Ref: Report by Executive Director of Community Services, dated 5 August 2015, submitted.)

### 6. AREA SCORECARD FQ1 2015-16

The Committee considered a report which outlined exceptional performance for financial quarter 1 of financial year 2015/16. Discussion took place as to how the integration of Health and Social Care would feed into Pyramid. The Chief Officer of Health and Social Care advised that the Integrated Joint Board are keen to adopt Pyramid and add other performance measures to build a more comprehensive scorecard.

Further discussion took place in respect of the disparity in figures relating to delayed discharges and to the recruitment and retention of staff in respect of care in the community. The Area Committee Manager agreed to request an update in respect of the recruitment and retention group from the Area Manager and provide Members with the information by email.

#### Decision

Members agreed:

1. to note the contents of the report; and
2. to include the additional monthly Delayed Discharge measures on the Area Scorecard.

(Ref: Report by Executive Director of Customer Services, dated 5 August 2015, submitted.)

### 7. SCHOOL HOLIDAYS AND IN SERVICE DAYS: 2016/2017

The Committee gave consideration to a report outlining the framework of main holiday, in-service and occasional dates for schools in the Mid Argyll, Kintyre and the Islands area for 2016/17. Members noted the disparity in the dates for Tarbert Academy and Rhunahaorine and Gigha Primary Schools which could cause difficulty for parents. The Area Committee Manager agreed to seek clarity in this regard and provide Members with the information by email. Having noted that information in relation to Colonsay Primary School was missing from the report, Members requested that the Area Committee Manager contact the Head of Education and request that all future Education reports include information on Colonsay Primary School.

#### Decision

Members agreed:-

1. to endorse the final pattern of school holiday and in-service days for session 2016/17 subject to clarification being received on the dates for Tarbert Academy, Rhunahaorine Primary and Gigha Primary; and
2. that once this is confirmed, the details of school holidays and in-service days for 2016/17 should be circulated to schools and all relevant organisations.

(Ref: Report by Executive Director of Community Services, dated 5 August 2015, submitted.)

**8. THIRD SECTOR GRANTS**

**(a) AUGUST TRANCHE**

The Committee considered a report which detailed the recommendations for the award of Third Sector Grants to Third Sector organisations in the Mid Argyll, Kintyre and the Islands area. The Community Development Officer advised that since the publication of the agenda, a refund of money had been received from a group who were unable to complete their project and after consultation with the Chair she had amended the grant recommendations to reflect the additional funds available. An amended report was circulated for Members consideration.

**Decision**

Members agreed to award the grants as undernoted:-

Ref No	Organisation	Grant 13/14	Grant 14/15	Total Project Cost	Amount Requested	Recommendation 2015
1	Jura Development Trust (Oral History)	New	New	£4,350	£1,600	£710
2	Islay and Jura Highland Dancers	New	New	£16,560	£4,000	£780
3	Islay and Jura Youth Wind Band	£600	N/A	£2,910	£1,455	£590
4	Mid Argyll Community Enterprise Limited	N/A	N/A	£2,557	£1,000	£800
5	Multiple Sclerosis Centre, Mid Argyll	£960	£1,000	£6,812	£3,062	£700
6	South Kintyre Senior Citizens Committee	N/A	£720	£2,530	£1,130	£684
		<b>Total Recommended</b>				<b>£4,274</b>
		<b>Balance</b>				<b>£0</b>

(Ref: Report by Executive Director of Community Services, dated 5 August 2015, submitted.)

**(b) MONITORING OF GRANTS TO THE THIRD SECTOR 2014/15**

The Committee gave consideration to a report highlighting how the funding

from grants to the Third Sector was spent in 2014/15. Having noted difficulties in relation to the submission of the monitoring report for the Moving On Mid Argyll group (MO-MA), Members agreed that the report should be circulated when it is available and that the group would not be disadvantaged in terms of applying for future funding.

### **Decision**

Members agreed:-

1. to note the contents of the report; and
2. that Organisations who do not submit an end of project monitoring report will not be eligible for funding from this grant scheme in future years.

(Ref: Report by Executive Director of Community Services, dated 5 August 2015, submitted.)

## **9. CAR PARKING REVIEW**

The Committee gave consideration to a report providing a summary of the various issues raised by Members at the car parking review workshop, held earlier this year, and a programme for the parking review and consultation process. Discussion took place in respect of the Esplanade in Campbeltown, the possible pedestrianisation of Harvey's Lane, Campbeltown and lorry parks in the Mid Argyll area. The Contracts Manager agreed to confirm the exact stage of discussions in relation to the coach/lorry park in Inveraray and provide Members with the information by email.

Mr Clark outlined the consultation process, he advised that not every item contained in the report required to be consulted on. Mr Clark agreed to email Members outlining the detail of the consultation, the timescales involved and offer an opportunity for Members to provide feedback prior to the consultation being issued.

### **Decision**

Members agreed:-

1. to note the contents of the report; and
2. to approve the consultation with Community Councils and Stakeholders.

(Ref: Report by Executive Director of Development and Infrastructure Services, dated 5 August 2015.)

## **10. FLOODING IN CAMPBELTOWN**

The Committee considered a report which provided an update on the ongoing discussions in relation to flooding issues in Campbeltown; an update on the work carried out by the Flooding Working Group; and information on the Scottish Government's latest flood risk management initiative. Discussion was had in relation to the possibility of a preferential purchase scheme, as a means to

assisting homeowners in the MAKI area with the physical protection of their properties.

### **Decision**

Members agreed:-

1. to note the contents of the report; and
2. requested that the Contracts Manager provide feedback on the possibility of a preferential purchase scheme to the Area Committee meeting in October.

(Ref: Report by Executive Director of Development and Infrastructure Services, dated 5 August 2015, submitted.)

## **11. DOG FOULING**

The Committee gave consideration to a report advising on the current actions being taken to deal with the level of complaints regarding dog fouling. General discussion took place in respect of the need for greater enforcement and in particular the possibility of naming and shaming those fined for dog fouling.

### **Decision**

Members agreed:

1. to note the contents of the report;
2. to make a recommendation to Council, that work is undertaken to explore the possibility of a programme of naming and shaming individuals who are fined for dog fouling; and
3. to request that the Head of Roads and Amenity Services provide a report clarifying enforcement procedures within the MAKI area to the Business Day meeting in September.

(Ref: Report by Executive Director of Development and Infrastructure Services, dated 5 August 2015, submitted.)

## **12. RUNNING TRACK AT MEADOWS, CAMPBELTOWN**

The Committee considered a report, outlining a request from Campbeltown Running Club to form a 200m x 2m running track at the Meadows Playing Fields in Campbeltown.

### **Decision**

Members agreed:

1. to note the contents of the report; and
2. to support the proposal from Campbeltown Running Club and requests the Executive Director of Development and Infrastructure Services to proceed with the necessary arrangements to allow it to proceed as outlined in the report.



(Ref: Report by Executive Director of Development and Infrastructure Services, dated 5 August 2015, submitted.)

### **13. MID ARGYLL, KINTYRE AND THE ISLANDS ECONOMIC DEVELOPMENT ACTION PLAN 2015/16**

Members considered a report outlining the development and preparation, and seeking approval of the Mid Argyll, Kintyre and the Islands Economic Development Action Plan 2015/16. Discussion was had in relation to various aspects of the plan including the Kilmartin Museum and the Bowmore Masterplan; the ferry services within the area and the role that tourism plays within the area. It was agreed that the Plan would be updated to reflect the change in circumstance for the Kilmartin Museum project and also to acknowledge that Phase 2 of the Bowmore Masterplan was now underway.

Members noted that the EDAP is a working document, which can be updated and amended as it progresses.

#### **Decision**

Members agreed:-

1. to note the contents of the report; and
2. to endorse the Mid Argyll, Kintyre and the Islands Economic Development Action Plan, 2015/16.

(Ref: Report by Executive Director of Development and Infrastructure Services, dated 5 August 2015, submitted.)

### **14. CHORD PROGRAMME - ACTIONS FROM INTERNAL AUDIT REPORT**

The Committee considered a report highlighting an area for action, in relation to project governance, following an Audit Review of the CHORD Programme in February 2015.

#### **Decision**

Members agreed to note the contents of the report.

(Ref: Report by Executive Director of Development and Infrastructure Services, dated 5 August 2015, submitted.)

### **15. ITEM TRACKER**

The Committee considered the item tracker. Having noted that the Patient Transport Policy was now available, Members requested that this be brought to the October Area Committee meeting. In light of discussions at item 10, Members agreed that Flooding Protection be added to the tracker, with an

update to be provided by the Contracts Manager on the possibility of preferential purchase scheme at the October Area Committee meeting. Members also requested that Flooding in Campbeltown remains on the tracker until such time as the situation has been rectified.

### **Decision**

Members agreed to note the item tracker.

(Ref: Item Tracker, dated 5 August 2015, submitted.)

The Committee resolved in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude the public for the following item of business on the grounds that it was likely to involve the disclosure of exempt information as defined in the appropriate paragraphs of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

Having previously declared a non-financial interest in the following item, the Chair, Councillor Colville left the meeting and took no part in discussion of this item. Councillor MacMillan assumed the role of Chair in Councillor Colville's absence.

### **16. KINTYRE AREA DEVELOPMENT GROUP DISPERSAL OF REMAINING FUNDS**

The Committee considered a report seeking approval to wind up the Kintyre Area Development Group and for the disbursement of the remaining funds to an organisation that matches, as far as possible, the remit and geographical area of the Kintyre ADG.

### **Decision**

Members agreed to the recommendations outlined in the report.:

(Ref: Report by Executive Director of Community Services, dated 5 August 2015, submitted.)

Councillor Colville re-entered the meeting and resumed the role of Chair.

### **17. INVERARAY CONSERVATION AREA REGENERATION SCHEME (CARS) - GRANT RECOMMENDATION OF AWARD**

The Committee considered a report on recent progress of the Inveraray Conservation Area Regeneration Scheme (CARS) and a recommendation that three offers of grant be made to assist with the cost of repair works. Members noted that the grant applications are fully compliant with the CARS project criteria and that the grants would be awarded subject to the necessary formal approvals, such as Listed Building consent, being in place.

### **Decision**

Members agreed to the recommendations outlined in the report.

(Ref: Report by Executive Director of Development and Infrastructure Services, dated 5 August 2015, submitted.)

Councillor MacMillan left the meeting at 12.40pm

### **18. THE OLD COURTHOUSE, BOLGAM STREET, CAMPBELTOWN**

The Committee gave consideration to a report regarding the Old Courthouse, 5 Bolgam Street, Campbeltown.

#### **Decision**

Members agreed to the recommendations outlined in the report.

(Ref: Report by Executive Director of Development and Infrastructure Services, dated 5 August 2015, submitted.)

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ARGYLL AND BUTE COUNCIL

MAKI AREA COMMITTEE

DEVELOPMENT AND  
INFRASTRUCTURE SERVICES

7<sup>th</sup> October 2015

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**CAMPBELTOWN - JOHN MCTAGGART - CLBC COMMEMORATION PLAQUE**

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**1.0 EXECUTIVE SUMMARY**

The purpose of this report is to facilitate the request from Mr John McTaggart to have a plaque erected to commemorate the work of the Campbeltown Loch Berthing Company between 1989 and 2014.

It is recommended that members agree:

- To note the contents of the paper,
- The wording of the plaque as detailed in appendix A
- That the plaque is located on the railings adjacent to the entrance gate under the terms and conditions as per point 4.4

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ARGYLL AND BUTE COUNCIL

MAKI AREA COMMITTEE

DEVELOPMENT AND  
INFRASTRUCTURE SERVICES

7<sup>th</sup> October 2015

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**CAMPBELTOWN - JOHN MCTAGGART - CLBC COMMEMORATION PLAQUE**

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**2.0 INTRODUCTION**

2.1 Mr John McTaggart has approached the CHORD Campbeltown Project Manager requesting she seeks the approval of MAKI members to having a plaque erected to commemorate the work of the Campbeltown Loch Berthing Company between 1989 and 2014.

**3.0 RECOMMENDATIONS**

It is recommended that members agree:

- To note the contents of the paper,
- The wording of the plaque as detailed in appendix A
- That the plaque is located on the railings adjacent to the entrance gate under the terms and conditions as per point 4.4

**4.0 DETAILS**

4.1 Mr John McTaggart is requesting a commemorative plaque be placed on the entrance gate to the Berthing Facility. The entrance gates are the point of entry to the Berthing Facility and as such must display the Health & Safety and Terms & Conditions information necessary for the safe running of the facility.

4.2 Given that the gates will be used for the Health & Safety and Terms & Conditions information it is suggested that the most suitable location for any plaque is the adjacent railings.

4.4 Governance advice was sought regarding council terms and conditions for the erection of commemoration plaque. The following terms and conditions were recommended:

- Council can determine the location and/or move it from time to time at the council's sole discretion.

- Council can determine to withdraw permission and remove it permanently again at the council's sole discretion, if this is done, council will return the plaque to Mr McTaggart if that is practicable.
- All costs relating to the attachment and ongoing maintenance of the plaque shall be the responsibility of Mr McTaggart.

4.5 Discussions have taken place with council officers, including Legal and Governance in relation to the wording of the plaque and the agreed wording is attached at appendix A.

### **5.0 CONCLUSION**

5.1 As outlined in the report, it is suggested that the plaque be located on the railings adjacent to the gate using the wording that was agreed with council legal services.

### **6.0 IMPLICATIONS**

6.1	Policy	None
6.2	Financial	No financial implications.
6.3	Legal	No legal issues.
6.4	HR	None
6.5	Equalities	No equal opportunities implications
6.6	Risk	None
6.7	Customer Services	There are no customer service implications

**Executive Director of Development and Infrastructure** – Pippa Milne  
**Policy Lead** - Ellen Morton  
7 October 2015

**For further information contact:**

Kirsteen Macdonald (Regeneration)

[Kirsteen.Macdonald3@argyll-bute.gov.uk](mailto:Kirsteen.Macdonald3@argyll-bute.gov.uk) 01546 604 271

APPENDIX A

**CAMPBELTOWN LOCH BERTHING COMPANY LIMITED**

**1989-2014**

This Company was incorporated on 15<sup>th</sup> March 1989  
and established a yacht berthing pontoon here in May 1990  
The moving spirits were Stewart McAllister, Naval Architect and John Carmichael, Marine  
Engineer.

The following local men served as Directors:-

Stewart McAllister 1989-1994    David McAllister 2001-2009  
John Carmichael 1989-2014    John Mactaggart 2009-2014  
David Livingstone 1989-2014    William MacDonald 2009-2014  
Ian Silcock 1989-2010    Michael Taylor 2009-2014

The Company was conceived and run as a “not for profit” enterprise for the benefit of this  
Community. The original berthing facility consisted of a straight length of 100 Metres of pontoons  
with a side pontoon. These pontoons were replaced with new pontoons accessed by way of a secure  
gate in 2009. These assets were transferred to Argyll & Bute Council in December 2014 to be  
incorporated in this enlarged and improved berthing facility.



**Carradale's Community Business**

Network Carradale Limited (NCL) was established about twenty years ago with the assistance of HIDB and Argyll and Bute Countryside Trust. NCL is registered as a Scottish Charity.

The initial project was to set up a local Heritage Centre. Redundant Forestry buildings were acquired and the Heritage Centre and Tearoom were established, together known locally as "Network". There was initial funding to pay for an attendant in the Heritage Centre to collect admission but this soon became an Honesty Box and is now free.

The Tearoom operated with a paid manager for a number of years and was about to close when an approach was made to rent the facility. This worked well as a new business model and we now have our third tenant under this arrangement.

Just over two year ago an Awards For All Grant was obtained to renovate the tearoom which had suffered from lack of investment. Volunteer work was carried out on the Heritage Centre building.

Three years ago funding from Village SOS (BBC/Big Lottery) was won to start up and operate the "Bikes and Buggies" service. Bikes and buggies are available for rent by the hour/day/week and the buggies in particular have proved very popular.

NCL is currently working with EKCC looking at the practicality and viability of a green waste management scheme.

**Carradale Harbour Enterprises Limited.**

About twenty years ago a group of local fishermen and local residents got together to form Carradale Harbour Group to represent the local interest in maintain and updating the harbour facility. It later became a pressure group to get work done on the pier after which it went into limbo.

A group of residents recognised that the harbour was a significant village asset and believed that "something needed to be done." It was also decided that it would be appropriate if the group operated as a part of Network Carradale Limited.

That new group of people discussed what could/should be done and a paper collecting their thoughts was prepared. A public meeting with feedback forms was held and support was considerable. This was used to obtain grant funding to recruit an architect to discuss with residents and resident groups what they considered important and to then produce a Master Plan.

The Master Plan was presented to the village and received almost 100% support.

In order to pursue this plan it was agreed that the Harbour Group should become incorporated as part of NCL. Carradale Harbour Enterprises Limited (CHEL) was incorporated with the only shareholder being NCL.

A group, independent to NCL/CHEL approached CHEL to build the slip (included in the Master Plan): potential funding had been identified. In the event they made an initial funding application that was well received but encountered too many barriers to getting the project underway. CHEL then took on the project, obtaining extra funding from Investing in Ideas extra funding to get a specification for a slip, tenders drawn up and a full funding application made. The slip was completed on budget this year and handed over to CHEL on 1<sup>st</sup> May.

We are currently discussing a lease with ABC for the harbour car park, the net store area and the toilet block. This will enable us to replace the toilet block with a better facility that would incorporate showers and a store and carryout some landscaping to enhance the area.

October 2015

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Putting Our Tenants and Our Communities First



Update to Argyll and Bute Council  
Mid Argyll, Kintyre and the Islands Area  
Committee

Alastair MacGregor

Chief Executive

7<sup>th</sup> October 2015

Putting Our Tenants and Our Communities First



## Investment Programme in Mid Argyll and Kintyre from transfer to 31st March 2015

Elements	Mid Argyll and Kintyre
Windows and Doors	1 621
Kitchens and Bathrooms	2 508
Heating and Rewire	1 913
Roof and Roughcast	317
<b>Total elements</b>	<b>6 359</b>
<b>Total expenditure (ex VAT)</b>	<b>£25.9million</b>

Putting Our Tenants and Our Communities First



## Investment programme in Mid Argyll and Kintyre – Projected Programme 2015/16

<b>Elements</b>	<b>Mid Argyll and Kintyre</b>
Windows and Doors	191
Kitchens and Bathrooms	25
Heating and Rewire	35
Roof and Roughcast	200
<b>Total elements</b>	<b>451</b>
<b>Total expenditure (ex VAT)</b>	<b>£4.5million</b>

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## The Association's SHQS Investment Programme (continued)

- Roof and roughcast contracts currently on-site or due to start include properties in Lochgilphead, Tarbert, Carradale, Drumlemble, Macrahanish, Southend, Tayinloan and in Campbeltown
- Small programme of completions for kitchen and bathroom renewal
- Heating, rewire, window and door completions in the remaining properties requiring it

## The Association's SHQS Investment Programme (continued)

- Roof and roughcast, and application of external insulated render has started on Islay for over 180 elements; contract value £2.3m, due to complete in November 2015.
- Properties on Jura will be reviewed to establish measures required to meet the new Energy Efficiency Standard by 2020

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## Building new homes

- 20 units completed at Sealladh na Mara, Bowmore in August 2015
- 12 units at Tower View, Inveraray nearing completion. Delayed due to impact of the administration of Stewart McNee (Dunoon) Ltd.



## Putting our Tenants and Our Communities First

### Building new homes (continued)

#### Forward Programme in Mid Argyll, Kintyre and the Islands

- 10 units currently on site at Sealladh na Mara, Phase 2, Bowmore
- 2 units currently on site at Tayvallich
- 2 units to be built in Carradale
- The Association has secured an additional private finance facility for new build of £10million from Lloyds TSB.
- The Association is currently reviewing development opportunities for future new build programmes.

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## Key challenges

- Housing need; 3,116 applicants for housing in Argyll and Bute
- Pockets of low demand in areas of Kintyre and Bute
- Population decline
- Common investment works around other owners
- Energy Efficiency Standard for Social Housing (EESH)

Putting Our Tenants and Our Communities First



## Other Updates

- ACHA is currently working with the Council and the Scottish Government on the refugee crisis.
- Work ongoing with the Council on the CARS scheme initiative at Inveraray with the project expected to be on-site by November 2015.

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**ARGYLL AND BUTE COUNCIL****MID ARGYLL, KINTYRE AND THE ISLANDS AREA  
COMMITTEE****DEVELOPMENT AND  
INFRASTRUCTURE SERVICES****7 OCTOBER 2015**

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**ROADS REVENUE BUDGET - 2015 to 2016 – 1<sup>st</sup> QUARTER UPDATE**

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**1.0 EXECUTIVE SUMMARY**

- 1.1 The purpose of this report is to advise Members of the roads revenue budget position at the end of the 1<sup>st</sup> Quarter of financial year 2015/16.
- 1.2 This report follows-on from the report presented at the February Area Committee, which provided information on road maintenance revenue activities being delivered in 2014/15.
- 1.3 2015/16 Budget - The overall roads maintenance budget for this financial year, 2015/16 year (excluding winter maintenance and coastal protection budgets) is £3,912,227. The allocated budget for the Mid Argyll, Kintyre and the Islands Area is £1,090,418, of which, £315,517 has been spent at the end of the 1<sup>st</sup> Quarter – or 29%. This is where we would expect the spend to be at this point in the financial year. The remainder of the budget will be managed over the rest of the financial year.

**ROADS REVENUE BUDGET - 2015 to 2016 – 1<sup>st</sup> QUARTER UPDATE**

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**2.0 SUMMARY**

- 2.1 This report follows-on from the report presented earlier in the year at the February Area Committee, which provided information on road maintenance revenue activities being delivered in 2014/15.

**3.0 RECOMMENDATIONS**

- 3.1 That the Committee notes this report.

**4.0 DETAILS**

- 4.1 Members were presented with three reports earlier in the 2014 to 2015 financial year which provided information on the roads maintenance revenue budget. This report provides end-of-year financial information on roads maintenance spend for the 2014 to 2015 financial year-end and for the 1<sup>st</sup> Quarter of the 2015 to 2016 financial year.
- 4.2 The roads revenue budget has been reduced year-on-year for the last several years. Figures in this report show a reduction from £1,141,200 for the 2014 to 2015 financial year to £1,090,418 for this financial year for the Mid Argyll, Kintyre and the Islands Area. The Roads Operations Budget is proposed in line with the Roads Maintenance and Management Strategy and the Roads Maintenance and Asset Management Plan (RAMP). The RAMP identifies the level of works required in the Well Maintained Highways document (national document) that was current in 2004. Whilst funding levels don't allow this level of activity to be delivered, works are prioritised to ensure the safety of the travelling public.
- 4.3 Roads revenue expenditure is closely monitored by separating types of work into different 'activities'. This report is based solely upon financial information which has been collated through the 'Total' costing system. Budgetary figures provided in the Appendices to this report represent the final year-end for the last financial year and the 1<sup>st</sup> Quarter spend for the present financial year. Winter maintenance and coastal protection costs have been excluded from this report.
- 4.4 Appendix 1 shows the overall roads revenue maintenance budget for 2014 to 2015 for each area. The overall roads maintenance budget for the 2014/15 year (excluding winter maintenance and coastal protection) was £4,145,227 as indicated in the table.

- 4.5 Appendix 2 shows spend for all activities in the Mid Argyll, Kintyre and the Islands Area for year 2014 to 2015. It indicates clearly where service demand has been highest and where savings have been made to minimise overspend (or balance the budget). Overall, in the Mid Argyll, Kintyre and the Islands Area, there has been an increased spend. However, this was minimised by the increased use of the Roadmaster, significantly reducing the pressure on the patching and potholing activities.
- 4.6 Appendix 3 shows the overall roads revenue maintenance budget for 2015 to 2016 for each area. The overall roads maintenance budget for the 2015/16 year (excluding winter maintenance and coastal protection) is £3,912,226 as indicated in the table.
- 4.7 Appendix 4 provides information on percentage spend for Q1 in 2015 to 2016 for each Area. Spend at the end of Q1 was £1,037,925; this equates to 27% of the original budget.
- 4.8 Appendix 5 shows spend for all activities in the Mid Argyll, Kintyre and the Islands Area for the first quarter in year 2015 to 2016. It indicates a spend of £315,517 for the end of Q1, or 29% of the budget of £1,090,417.
- 4.9 Appendix 6 shows what level of service can be provided for each activity, the unit rate (cost) has been estimated for undertaking units of work i.e. a square metre of patching or a metre of ditch cleaned. In this report the budget spent for each activity has been divided by the estimated unit rate for that activity to give the amount of work that would be expected to have been achieved within that budget spend in the Mid Argyll, Kintyre and the Islands Area.
- 4.10 Appendix 7 shows graphically how some of the main work activities progressed throughout the 2014 to 2015 year in financial terms. Budget profiles are set for each budget line and are used to manage actual expenditure against available budget. Appropriate action has been taken over the financial year to achieve a level of satisfactory performance, whilst ensuring that we work within the available budget. Graphs show 'target' spend versus 'actual' spend.
- 4.11 Appendix 8 provides information in similar format to Appendix 7 for the 1<sup>st</sup> Quarter of this financial year – 2015 to 2016.

## 5.0 CONCLUSION

- 5.1 This report provides Members with a financial update on the roads revenue maintenance budget for the last financial year 2014 to 2015. It indicates that the roads maintenance revenue budget was overspent by 10% in the Mid Argyll, Kintyre and the Islands Area and 7% overall.
- 5.2 This report also provides Members with a financial update on the roads revenue maintenance budget for the first quarter of the financial year 2015 to 2016. It indicates an average spend of 29% in the Mid Argyll, Kintyre and the Islands Area and 27% overall.
- 5.3 Further quarterly reports will continue to be presented to Members at future Area Committees.

## 6.0 IMPLICATIONS

6.1	Policy	Works assessed and carried out under the current Roads Asset Management and Maintenance Plan.
6.2	Financial	The available Roads revenue budget is below that required in terms of the RAMP.
6.3	Legal	None
6.4	HR	Roads revenue maintenance works are delivered by both Roads Operations and Amenity Operatives.
6.5	Equalities	None
6.6	Risk	Deterioration of road network if budget not spent effectively.
6.7	Customer Services	Maintains service level commitment set out in Service Plan.

### Executive Director of Development and Infrastructure

**Head of Roads & Amenity Services** Jim Smith  
28 August 2015

**For further information contact:** Stewart Clark, Roads Performance Manager,  
Tel: 01546 604893

## APPENDICES

- Appendix 1 - 2014/15 - Roads Revenue Budget
- Appendix 2 - 2014/15 - Year-end spend – Mid Argyll, Kintyre and the Islands Area
- Appendix 3 – 2015/16 - Roads Revenue Budget
- Appendix 4 – 2015/16 - Year-end spend
- Appendix 5 – 2015/16 - Year-end spend – Mid Argyll, Kintyre and the Islands Area
- Appendix 6 – 2015/16 – Q1 – Estimate of works carried out
- Appendix 7 – 2014/15 – Spend profiles
- Appendix 8 – 2015/16 – Spend profiles



# **APPENDICES**

## Roads Revenue Maintenance Budget 2014 to 2015

Activity	Activity Description	Mid Argyll	Kintyre	Islay	MAKI	Lorn	Mull	OLI	Bute	Cowal	B&C	Lomond	Central	Total
0501	Patching	130,000	140,000	60,000	330,000	179,000	88,000	267,000	92,000	205,000	297,000	214,875		1,108,875
0502	Potholing	28,000	26,000	118,000	172,000	172,000	86,000	258,000	26,000	42,000	68,000	55,000		553,000
0701	Bridges				0			0			0		225,000	225,000
0801	Cattle Grids				0			0			0		30,000	30,000
1001	Footways/Kerbs	2,500	2,500	2,500	7,500	4,500	3,000	7,500	22,000	26,000	48,000	29,000		92,000
1401	Drainage/Culverts	9,000	17,000	18,000	44,000	54,000	20,000	74,000	6,000	14,000	20,000	63,000		201,000
1402	Drainage/Ditches	43,000	45,000	66,000	154,000	91,000	58,000	149,000	29,000	69,000	98,000	72,000		473,000
1601	Scrub/Tree Maintenance	12,000	12,000	12,000	36,000	22,000	9,000	31,000	8,000	20,000	28,000	26,000		121,000
1701	Roads Markings/Studs	6,500	14,000	14,000	34,500	19,000		19,000	4,500	28,000	32,500	24,000		110,000
2201	Traffic Signals				0			0			0		30,000	30,000
2301	Traffic Signs	6,000	6,000	6,000	18,000	18,000	23,000	41,000	4,500	9,000	13,500	10,000		82,500
2311	Illuminated Bollards				0			0			0		5,000	5,000
2401	Vehicle Safety Fence	8,500	1,000	1,000	10,500	2,000	1,000	3,000	852	1,500	2,352	1,500		17,352
2411	Street Name Plates	400	400	400	1,200	700	500	1,200		900	900	700		4,000
3201	Emergency Incidents	4,000	4,000	4,000	12,000	12,000	5,000	17,000		9,000	9,000	7,000		45,000
3202	Summer Standby	7,000	7,000	7,000	21,000	7,000	5,000	12,000		13,000	13,000	19,000	13,000	78,000
	<b>Roads</b>	<b>256,900</b>	<b>274,900</b>	<b>308,900</b>	<b>840,700</b>	<b>581,200</b>	<b>298,500</b>	<b>879,700</b>	<b>192,852</b>	<b>437,400</b>	<b>630,252</b>	<b>522,075</b>	<b>303,000</b>	<b>3,175,727</b>
1501	Grass Cutting	23,000	23,000	23,000	69,000	42,000	18,000	60,000	6,500	37,000	43,500	44,000		216,500
1503	Weed Spraying	4,000	4,000	4,000	12,000	14,000	6,000	20,000	8,000	4,000	12,000	20,000		64,000
	<b>Amenity</b>	<b>27,000</b>	<b>27,000</b>	<b>27,000</b>	<b>81,000</b>	<b>56,000</b>	<b>24,000</b>	<b>80,000</b>	<b>14,500</b>	<b>41,000</b>	<b>55,500</b>	<b>64,000</b>	<b>0</b>	<b>280,500</b>
0503	Road Master	82,000	61,000	47,000	190,000	56,000	93,000	149,000	33,000	99,000	132,000	52,000		523,000
1801	Gully Emptying	13,000	13,000	3,500	29,500	38,000	3,500	41,500	9,000	45,000	54,000	41,000		166,000
	<b>Fleet</b>	<b>95,000</b>	<b>74,000</b>	<b>50,500</b>	<b>219,500</b>	<b>94,000</b>	<b>96,500</b>	<b>190,500</b>	<b>42,000</b>	<b>144,000</b>	<b>186,000</b>	<b>93,000</b>	<b>0</b>	<b>689,000</b>
		<b>378,900</b>	<b>375,900</b>	<b>386,400</b>	<b>1,141,200</b>	<b>731,200</b>	<b>419,000</b>	<b>1,150,200</b>	<b>249,352</b>	<b>622,400</b>	<b>871,752</b>	<b>679,075</b>	<b>303,000</b>	<b>4,145,227</b>

## Roads Revenue Maintenance Budget 2014 to 2015

### Budget and Spend for Q4 – Mid Argyll, Kintyre and the Islands Area

Activity Description		2014 / 15 Budgets	Spend to date	Budget Remaining	Percentage Budget Spent
0501	Patching	£330,000	£296,977	£33,023	90%
0502	Potholing	£172,000	£201,277	-£29,277	117%
0801	Cattle Grids	£0	£1,711	-£1,711	n/a
1001	Footways/Kerbs	£7,500	£56,193	-£48,693	749%
1301	Remedial Earthworks	£0	£17,042	-£17,042	n/a
1401	Drainage/Culverts	£44,000	£62,778	-£18,778	143%
1402	Drainage/Ditches	£154,000	£105,403	£48,597	68%
1601	Scrub/Tree Maintenance	£36,000	£19,775	£16,225	55%
1701	Roads Markings/Studs	£34,500	£61,706	-£27,206	179%
2001	Boundary Fences/Walls	£0	£1,935	-£1,935	n/a
2301	Traffic Signs	£18,000	£13,994	£4,006	78%
2401	Vehicle Safety Fence	£10,500	£181	£10,319	2%
2411	Street Name Plates	£1,200	£1,162	£38	97%
3201	Emergency Incidents	£12,000	£18,998	-£6,998	158%
3202	Summer Standby	£21,000	£24,863	-£3,863	118%
<b>Roads</b>		<b>£840,700</b>	<b>£883,997</b>	<b>-£43,297</b>	<b>105%</b>
1501	Grass Cutting	£69,000	£68,517	£484	99%
1503	Weed Spraying	£12,000	£14,513	-£2,513	121%
<b>Amenity</b>		<b>£81,000</b>	<b>£83,030</b>	<b>-£2,030</b>	<b>103%</b>
0503	Road Master	£190,000	£233,729	-£43,729	123%
1801	Gully Emptying	£29,500	£55,935	-£26,435	190%
<b>Fleet</b>		<b>£219,500</b>	<b>£289,664</b>	<b>-£70,164</b>	<b>132%</b>
		<b>£1,141,200</b>	<b>£1,256,691</b>	<b>-£115,491</b>	<b>110%</b>

## Roads Revenue Maintenance Budget 2015 to 2016

Activity	Activity Description	Mid Argyll	Kintyre	Islay	MAKI	Lorn	Mull	OLI	Bute	Cowal	B&C	Lomond	Central	Total
0501	Patching	80,783	80,782	80,782	242,347	144,874	72,437	217,311	51,109	119,254	170,363	82,567	0	712,588
0502	Potholing	39,788	39,788	39,788	119,364	133,518	66,759	200,277	21,904	51,110	73,014	35,387	0	428,042
0701	Bridges	0	0	0	0	0	0	0	0	0	0	0	212,000	212,000
0801	Cattle Grids	0	0	0	0	0	0	0	0	0	0	0	28,000	28,000
1001	Footways/Kerbs	2,033	2,033	2,033	6,099	4,067	2,033	6,100	3,003	7,007	10,010	14,790	0	36,999
1401	Drainage/Culverts	15,600	15,600	15,600	46,800	46,867	23,433	70,300	14,700	34,300	49,000	58,900	0	225,000
1402	Drainage/Ditches	50,363	50,363	50,363	151,089	100,907	50,453	151,360	25,380	59,220	84,600	70,950	0	457,999
1601	Scrub/Tree Maintenance	2,100	2,100	2,100	6,300	10,867	5,433	16,300	5,349	12,481	17,830	20,570	0	61,000
1701	Roads Markings/Studs	10,400	10,400	10,400	31,200	20,800	10,400	31,200	7,176	16,744	23,920	17,680	0	104,000
2201	Traffic Signals	0	0	0	0	0	0	0	0	0	0	0	21,000	21,000
2301	Traffic Signs	6,133	6,133	6,133	18,399	8,933	4,467	13,400	5,382	12,558	17,940	13,260	0	62,999
2311	Illuminated Bollards	0	0	0	0	0	0	0	0	0	0	0	4,500	4,500
2401	Vehicle Safety Fence	8,333	8,333	8,333	24,999	16,667	8,333	25,000	7,500	17,500	25,000	25,000	0	99,999
2411	Street Name Plates	300	300	300	900	600	300	900	270	630	900	900	0	3,600
3201	Emergency Incidents	30,000	30,000	30,000	90,000	7,000	3,500	10,500	3,150	7,350	10,500	10,500	0	121,500
3202	Summer Standby	3,000	3,000	3,000	9,000	6,000	3,000	9,000	2,700	6,300	9,000	9,000	12,000	48,000
	<b>Roads</b>	<b>248,833</b>	<b>248,832</b>	<b>248,832</b>	<b>746,497</b>	<b>501,100</b>	<b>250,548</b>	<b>751,648</b>	<b>147,623</b>	<b>344,454</b>	<b>492,077</b>	<b>359,504</b>	<b>277,500</b>	<b>2,627,226</b>
1501	Grass Cutting	28,373	28,373	28,373	85,119	49,653	24,827	74,480	15,960	37,240	53,200	53,200	0	266,000
1503	Weed Spraying	3,933	3,933	3,933	11,799	12,193	6,097	18,290	3,363	7,847	11,210	17,700	0	59,000
	<b>Amenity</b>	<b>32,306</b>	<b>32,306</b>	<b>32,306</b>	<b>96,918</b>	<b>61,846</b>	<b>30,924</b>	<b>92,770</b>	<b>19,323</b>	<b>45,087</b>	<b>64,410</b>	<b>70,900</b>	<b>0</b>	<b>325,000</b>
0503	Road Master	64,667	64,667	64,667	194,001	121,333	60,667	182,000	48,750	113,750	162,500	71,500	0	610,000
1801	Gully Emptying	17,667	17,667	17,667	53,001	42,667	21,333	64,000	35,100	81,900	117,000	116,000	0	350,000
	<b>Fleet</b>	<b>82,334</b>	<b>82,334</b>	<b>82,334</b>	<b>247,002</b>	<b>164,000</b>	<b>82,000</b>	<b>246,000</b>	<b>83,850</b>	<b>195,650</b>	<b>279,500</b>	<b>187,500</b>	<b>0</b>	<b>960,000</b>
		<b>363,473</b>	<b>363,472</b>	<b>363,472</b>	<b>1,090,417</b>	<b>726,946</b>	<b>363,472</b>	<b>1,090,418</b>	<b>250,796</b>	<b>585,191</b>	<b>835,987</b>	<b>617,904</b>	<b>277,500</b>	<b>3,912,226</b>
			<b>%age split</b>		<b>30%</b>			<b>30%</b>			<b>23%</b>	<b>17%</b>		

## Roads Revenue Maintenance Budget 2015 to 2016

## Spend for Q1 – All Areas

	COMBINED AREA BUDGETS *													
	Mid Argyll	Kintyre	Islay	MAKI	Lorn	Mull	OLI	Bute	Cowal	B & C	H & L	**Bridges / Cattle grids etc.	Total	
Area Budget	£343,472	£343,471	£343,475	£1,090,418	£726,946	£363,472	£1,090,418	£250,796	£585,191	£835,987	£617,904	£277,500	£3,912,227	
Actual Spend - End of Q1	£65,051	£84,712	£165,754	£315,517	£162,452	£121,120	£283,572	£36,392	£166,213	£202,605	£70,183	£166,048	£1,037,925	
Remaining Budget	£278,421	£258,759	£177,721	£774,901	£564,494	£242,352	£806,846	£214,404	£418,978	£633,382	£547,721	£111,452	£2,874,302	
Percentage Spend	19%	25%	48%	29%	22%	33%	26%	15%	28%	24%	11%	60%	27%	

\* Combined Area Budgets - See Appendix 4 for list of activities included.

\*\* Remaining 'central budget' - Bridges, cattle grids, traffic signals, summer stand-by and illuminated bollards

## Roads Revenue Maintenance Budget 2015 to 2016

### Budget and Spend for Q1 – Mid Argyll, Kintyre and the Islands Area

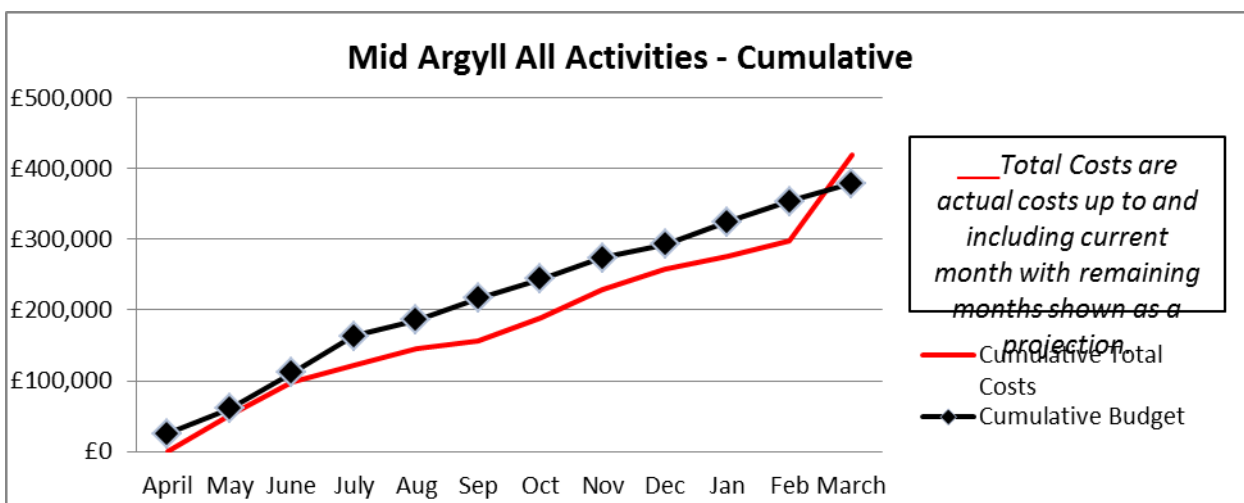
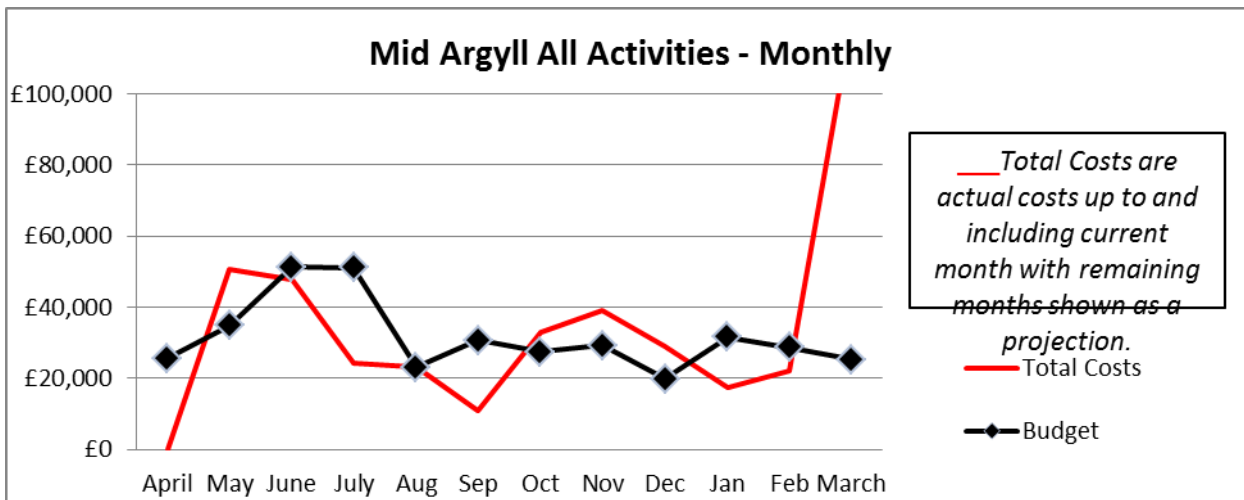
Activity	Activity Description	MAKI Area Budget	Spend to date	Budget Remaining	Percentage Budget Spent
0501	Patching	242,347	37,105	205,242	15%
0502	Potholing	119,364	67,558	51,806	57%
0801	Cattle Grids	0	1,752	-1,752	n/a
1001	Footways/Kerbs	6,099	2,257	3,842	37%
1002	Cycleway/Patching	0	317	-317	n/a
1301	Remedial Earthworks	0	7,056	-7,056	n/a
1401	Drainage/Culverts	46,800	25,407	21,393	54%
1402	Drainage/Ditches	151,089	31,833	119,256	21%
1601	Scrub/Tree Maintenance	6,300	305	5,995	5%
1701	Roads Markings/Studs	31,200	4,964	26,236	16%
2001	Boundary Fences/Walls	0	753	-753	n/a
2301	Traffic Signs	18,399	5,658	12,741	31%
2401	Vehicle Safety Fence	24,999	1,440	23,559	6%
2411	Street Name Plates	900	1,068	-168	119%
3201	Emergency Incidents	90,000	1,261	88,739	1%
3202	Summer Standby	9,000	8,928	72	99%
	<b>Roads</b>	<b>746,497</b>	<b>197,662</b>	<b>548,835</b>	<b>26%</b>
1501	Grass Cutting	85,119	15,706	69,413	18%
1503	Weed Spraying	11,799	0	11,799	0%
	<b>Amenity</b>	<b>96,918</b>	<b>15,706</b>	<b>81,212</b>	<b>16%</b>
0503	Road Master	194,001	97,523	96,478	50%
1801	Gully Emptying	53,001	4,626	48,375	9%
	<b>Fleet</b>	<b>247,002</b>	<b>102,149</b>	<b>144,853</b>	<b>41%</b>
		<b>1,090,417</b>	<b>315,517</b>	<b>774,900</b>	<b>29%</b>

**Roads Revenue Maintenance Budget – Mid Argyll, Kintyre and the Islands**  
**End of 1<sup>st</sup> Quarter Spend and Estimate of Percentage of Target Achieved 2015 /16**

MAKI Budget Spend - April to June								
Estimated Quantities								
MAKI 2015/16								Asset:-
Funding	Activity	Unit	Spend to Date	Estimated Works Quantity	% of Asset Management Plan achieved	Target Unit Rate	Target Quantity (from Asset Management Plan)	Inventory Quantity
R10	0501 Patching	sq.m	£ 37,105.00	1216.56	3.98%	£ 30.50	30577.67	3,057,767.00
	0502 Potholing	n/a	£ 67,558.00					-
	1001 Footways Resurfacing	sq.m	£ 2,257.00	122.10	5.94%	£ 18.49	2056.71	130,446.60
	1401 Drainage Culverts	no.	£ 25,407.00	652.30	25.93%	£ 38.95	2515.33	2,624.00
	1402 Drainage Ditches	m	£ 31,833.00	17883.71	15.82%	£ 1.78	113049.00	450,991.00
	1501 Grasscutting	m	£ -	0.00	0.00%	£ 0.03	3855760.00	4,316,080.00
	1503 Weedkilling	sq.m	£ -	0.00	0.00%	£ 0.13	107991.00	204,663.00
	1601 Scrub / Tree Maintenance	n/a	£ 305.00					
	2301 Traffic Signs	no.	£ 5,658.00	64.62	31.66%	£ 87.56	204.10	1,997.00
	<b>Totals</b>		<b>£ 170,123.00</b>					

Year End Spend Profile - 2014/15

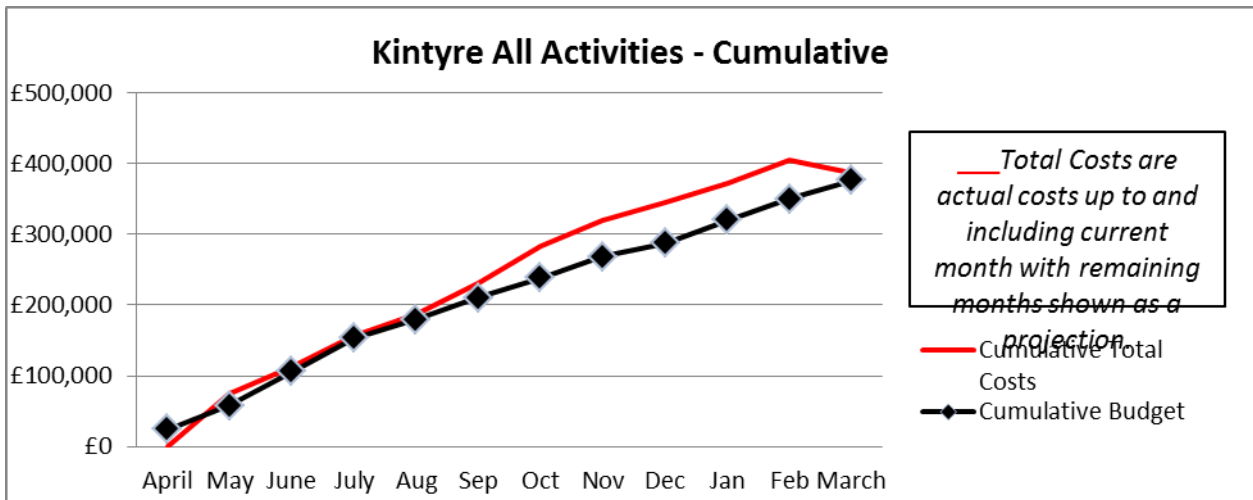
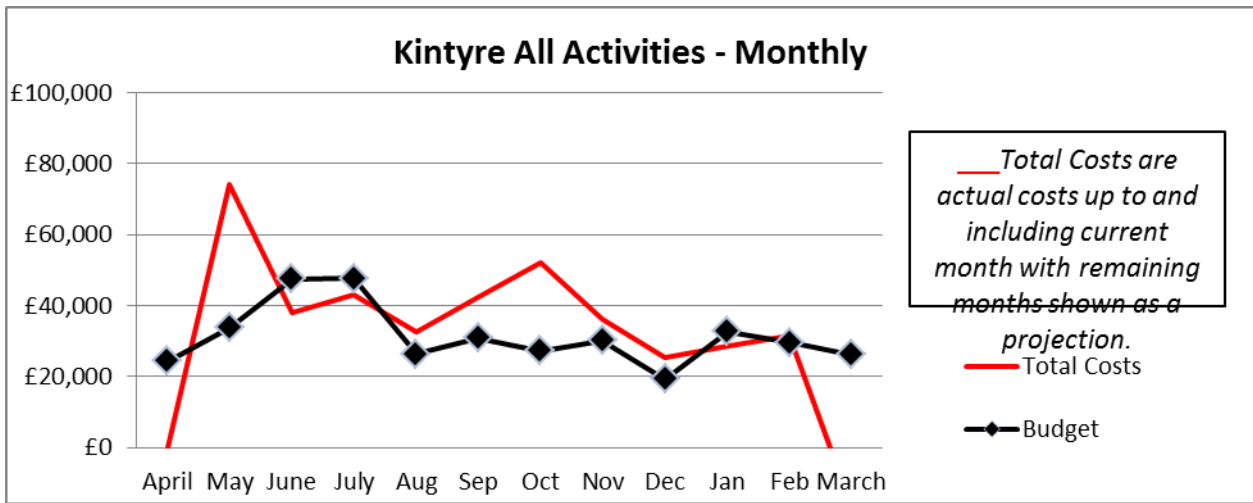
Mid Argyll





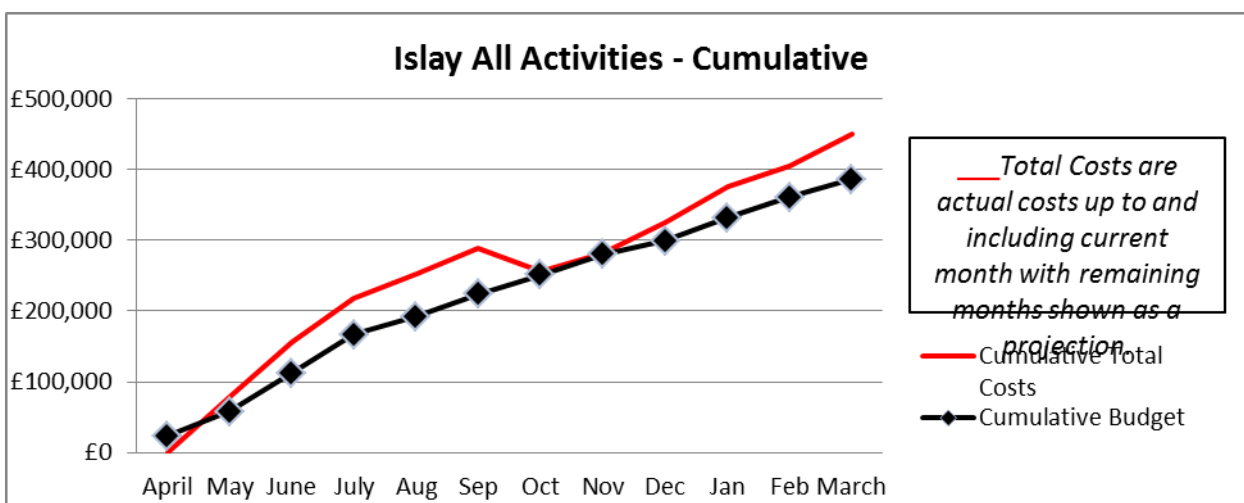
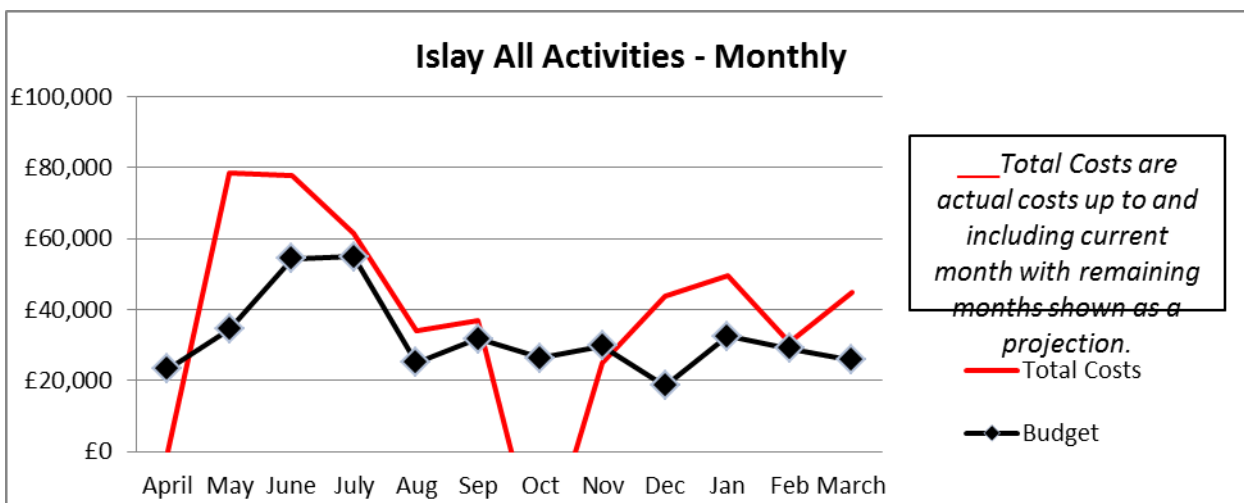
Year End Spend Profile - 2014/15

Kintyre



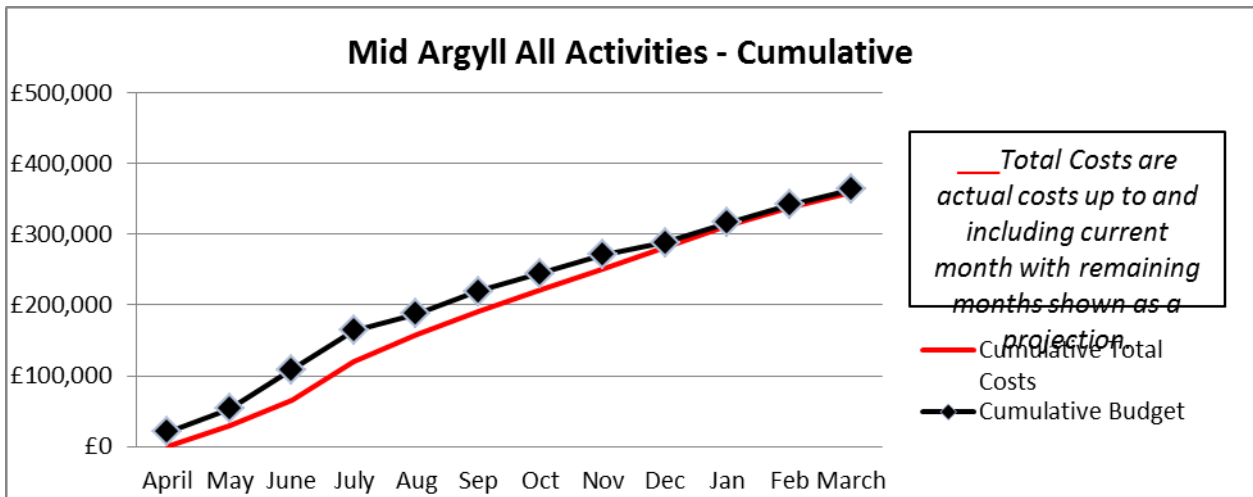
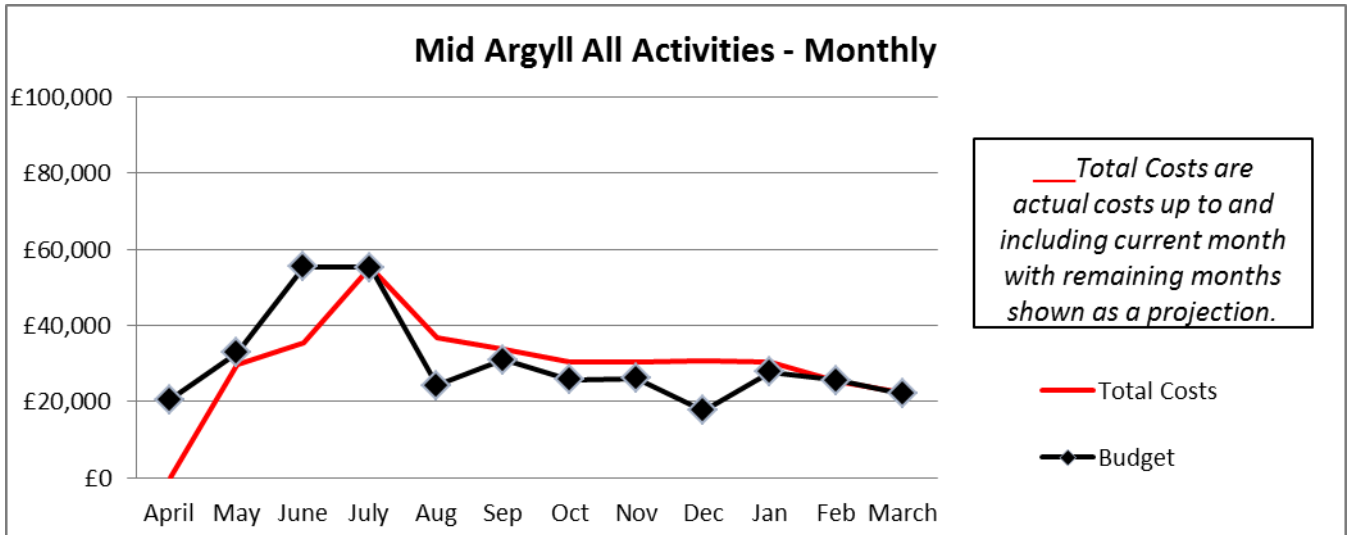
Year End Spend Profile - 2014/15

Islay



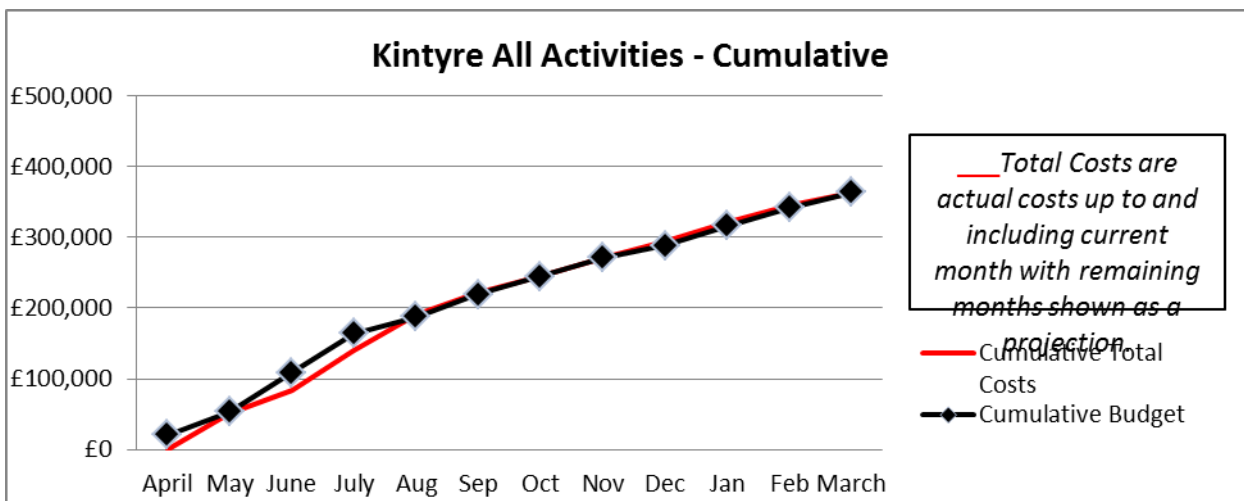
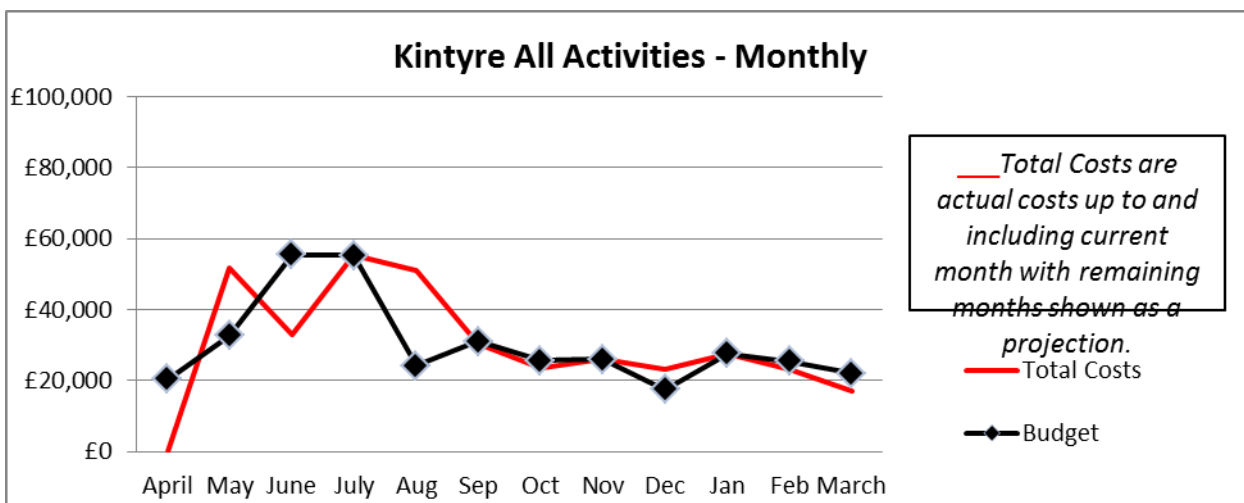
1<sup>st</sup> Quarter Spend Profile - 2015/16

Mid Argyll



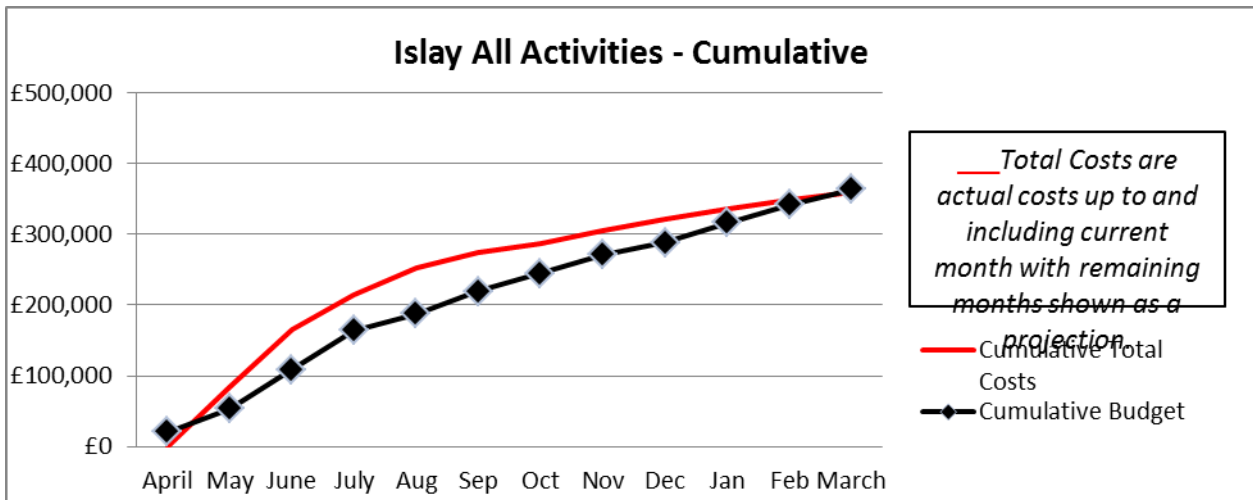
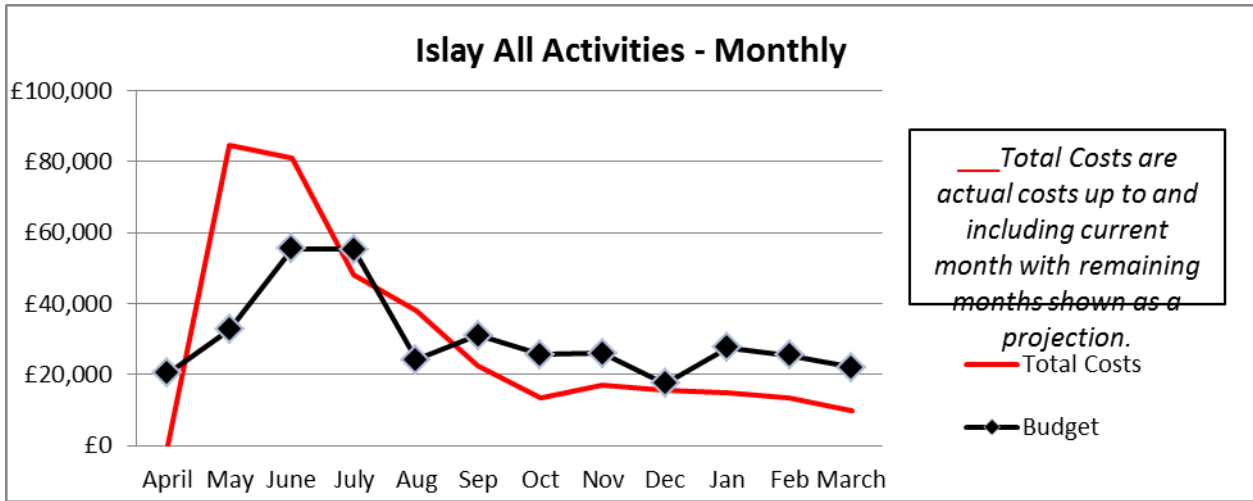
1st Quarter Spend Profile - 2015/16

Kintyre



1st Quarter Spend Profile - 2015/16

Islay



Appendix 1

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**ARGYLL AND BUTE COUNCIL**

**Mid Argyll, Kintyre and the Islands  
Area Committee**

**Customer Services**

**7<sup>th</sup> October 2015**

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**Holocaust Memorial Day**

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**1.0 EXECUTIVE SUMMARY**

- 1.1 This report sets out information on Holocaust Memorial Day which is held on 27 January each year and asks that Members of the Area Committee provide support to any events which are taking place in the local area.

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**ARGYLL AND BUTE COUNCIL**

**Mid Argyll, Kintyre and the Islands  
Area Committee**

**Customer Services**

**7<sup>th</sup> October 2015**

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**Holocaust Memorial Day**

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**2.0 INTRODUCTION**

2.1 A request has been received by the Council from the organisers of Holocaust Memorial Day asking that consideration is given to organising an activity for the day on 27 January 2016. This report sets out information on Holocaust Memorial Day.

**3.0 RECOMMENDATIONS**

3.1 The Area Committee agrees:-

- (1) to note that Holocaust Memorial Day will take place on 27 January 2016; and
- (2) that Members offer their support for events which are taking place in the local area where appropriate, and promote the opportunity for communities to participate in the commemoration.

**4.0 DETAIL**

4.1 Holocaust Memorial Day takes place on 27 January each year, and is an opportunity for everyone to learn the lessons of the past; challenge ourselves to work to end discrimination and racism; and pledge to help create a safer, better future. In 2015 over 3,600 activities took place across the UK.

4.2 A request has been received by the Council from the organisers of the Day asking that consideration be given to organising an activity to commemorate the day on 27 January 2016. Similar requests have been received in the past, for example the Diamond Jubilee celebrations and The Big Lunch, in both of these cases Members agreed that the events would be promoted in their communities and support would be offered if appropriate.

4.3 It should be noted that a number of schools in Council area participate annually in commemorating Holocaust Memorial Day as part of their PSE curriculum. Any further information provided by the organisers of the Day will be circulated



to relevant services to allow for appropriate support to be provided.

**5.0 CONCLUSION**

5.1 This report sets out proposals to support Holocaust Memorial Day which is taking place on 27 January 2016.

**6.0 IMPLICATIONS**

6.1	Policy	None
6.2	Financial	None
6.3	Legal	None
6.4	HR	None
6.5	Equalities	None
6.6	Risk	None
6.7	Customer Service	None

**Executive Director of Customer Services**  
**Policy Lead Councillor Robin Currie**  
16 September 2015

**For further information contact:** Shona Barton, Area Committee Manager  
Tel (01436) 645605

**APPENDICES**

None

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**MID ARGYLL, KINTYRE AND THE ISLANDS – AGENDA ITEM TRACKER**  
**SEPTEMBER 2015**

	Report Title	Officer/Contact	Date added to Tracker	Notes	Action Required
1.	Roads Issues & Roads Revenue Budget	Stewart Clark/Jim Smith	Ongoing	Regular attendance at Area Committee meetings with updates and revenue budget.	April AC – FQ3 October AC – FQ1 (FQ4 as addendum to FQ1) December AC – FQ2
2.	Area Scorecard	David Clements	Ongoing	Regular attendance at Area Committee meetings to report on scorecard.	April AC – FQ3 June AC – FQ4 August AC – FQ1 December AC – FQ2
3.	Item Tracker	Lynsey Innis	Ongoing	Regular updates at Area Committee meetings for noting and updating.	Future AC Meetings
4.	Secondary Schools – Performance and attainment		Ongoing	Scheduled attendance of Head Teachers at Area Committees to provide reports on performance and attainment.	<b>February AC</b> – Campbeltown Grammar School <b>April AC</b> – Tarbert Academy & Lochgilphead Joint Campus <b>June AC</b> – Islay High School
5.	Adult Care	Alison Hunter	Ongoing	Regular updates at all future Business Day meetings.	November 2015 BD

Standing items on the tracker

6.	MAKI Ferry Services	Fergus Murray	June 2013 AC	Regular Updates	October 2015 AC
7.	Defence Estates, Machrihanish/Machrihanish Airbase Development	Fergus Murray/Malcolm MacMillan (MACC Manager)		Regular updates required	Future meeting
8.	Scottish Water	Joanna Peebles		Annual presentation at Business Day with information on the 5 year Capital Programme and input into the development aspirations for A&B as a whole	Business Day meeting to be confirmed (Shona Barton to confirm timetable with Joanna Peebles)
9.	ACHA	Alistair MacGregor (Chief Executive – ACHA)	December 2013 AC	Annual Update	October 2015 AC
10.	Primary Schools - Performance and Attainment	Kathryn Wilkie	June 2013 AC	Annual Update - to include information on early years development	June 2016 AC
11.	Health and Social Care Integration Agenda	Integration Manager	August 2014 AC	Report to come to October AC and to be a regular report thereafter	<i>Due to other commitments of Officers, the Chair agreed that this item be carried forward to the <b>November 2015 BD</b></i>
12.	Transport Scotland	Sean Clemie/Graham Edmond	October 2014 AC	Regular Updates	October 2015 AC
13.	Third Sector Grants	Antonia Baird		<ol style="list-style-type: none"> <li>1. April tranche</li> <li>2. August tranche</li> <li>3. Monitoring of grants to the Third Sector</li> </ol>	<ol style="list-style-type: none"> <li>1. April AC</li> <li>2. August AC</li> <li>3. August AC</li> </ol>
14.	Roads Issues	Jim Smith	May 2014 BD	Report from EDI Committee on the Area Roads split formula (The Chair confirmed that following conversation with the HOS, the report would be presented following the P&R Committee meeting )	Future BD Meeting ( <i>following item calling at P&amp;R Committee</i> )

15.	MAKI Economic Development Action Plan (EDAP) including Mid Argyll Regeneration Initiative	Ishabel Bremner	June 2013 AC	Annually reviewed	June AC
16.	New Campbeltown Grammar School	Michael Casey/Malcolm MacFadyen	August 2013 AC	Update report on detail of options and design	<i>Due to other commitments of Officers, the Chair agreed that this item be carried forward to the <b>November 2015 BD</b></i>
17.	Patient Transport Policy	Alison Guest (Assistant Locality Manager, NHS Highland)	June 2014 AC	Report to future AC when report finalised	<i>Due to other commitments of Officers, the Chair agreed that this item be carried forward to the <b>December 2015 AC</b></i>
18.	Inveraray CARS	Audrey Martin/Feargal De Buiteleir	October 2014 AC	Report to come to future AC following submission of grant applications	Future AC
19.	Flooding in Campbeltown	Jim Smith/Stewart Clark	January 2015 BD	To remain on tracker until such time as issue is rectified	
20.	Flooding Protection	Jim Smith/Stewart Clark	August 2015 AC	Feedback on the possibility of a preferential purchase scheme	October AC
21.	Digital Infrastructure Update	Anna Watkiss	May 2015 BD	Report on where we are now with mobile coverage in local communities and further detail on the Scottish Government initiatives when rolling out broadband	<i>Following discussion with the Chair, it was agreed that this item be given consideration at the <b>December 2015 AC</b></i>
22.	Campbeltown Office rationalisation	Malcolm MacFadyen	May 2015 (Councillor Colville request)	Update of current position	<i>Following discussions with the Chair, it was agreed that this item be given consideration at the <b>November 2015 BD</b></i>
23.	Consultation on Jura Ferry	Pippa Milne/Fergus	June 2015 AC		<i>Following discussions with the</i>

		Murray			<i>Chair, it was agreed that this item would be considered at a <b>future AC meeting</b>, following clarification on the direction of Transport Scotland.</i>
24.	Campbeltown Marina-Commemoration Plaques	Pippa Milne/Kirsteen Macdonald		Report – with plaque location and finalised wording	October 2015 AC
25.	Campbeltown CHORD	Helen Ford/Kirsteen Macdonald		Position Paper	<i>Following discussions with the Chair, it was agreed that this item would be considered at the <b>December 2015 AC</b></i>
26.	Adult Protection Committee Annual Report	Rebecca Barr	Email request added to tracker on 23/09/2015		December 2015 AC

### MID ARGYLL, KINTYRE AND THE ISLANDS – ITEMS REMOVED FROM TRACKER

	Report Title	Officer/Contact	Date added to Tracker	Notes	Action Required
5.	Adult Care	Alison Hunter	Ongoing	Update in respect of the newly implemented action plan (Homecare Strategy Group)	September 2015 BD
17.	Greenwood Inspection Report	Alison Hunter	October 2014 AC	Report to come to future Area Committee meeting once the follow up inspection has been undertaken	September 2015 BD
22.	MAKI Development Management Update – Masterplans and Wind	Peter Bain	March 2015 BD	Update report in respect of Planning Performance	September 2015 BD

	Farm				
23.	Community Payback Work Scheme	John Gilchrist	March 2015 BD	Written report only - providing information in relation to what works are being carried out within the Kintyre locality.	September 2015 BD
25.	Enforcement	Jim Smith	August 2015 AC	Report – clarifying enforcement procedures within the MAKI area.	September 2015 BD

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